

BEVO LONGHORN

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Alfred Algebra
Title/Department
Teach for America
123 Speedway Street
Austin, Texas 78705

Dear Mr. Algebra:

As a mathematics major at The University of Texas at Austin with a strong background in teaching and facilitating trainings in an elementary school setting, I was very excited to hear about the recent opening with Teach for America. I was able to speak with Ms. Katharine Jones at the recent job fair at UT, and realized that my education and experience would be a good fit for the Team Leader position.

Teach for America sets a high standard of customer service and educational advancement while addressing the needs of an underserved community, which is something that I have been drawn to in my quest for employment. During my internship at XYZ last semester, I was able to gain valuable experience while acting as team facilitator to a rotating group of 15 freshman students, teaching skills such as team building, conflict resolution and mathematical pedagogies appropriate for elementary school children. During my time at XYZ, I created and implemented a customer satisfaction survey to understand the growing needs of our population, which is still in use today. Based on my experience working in the community with children and my academic background in mathematics, I am confident that I would be an asset to your team.

You will find my resume included so that you may continue to review my qualifications. Thank you in advance for your consideration. I look forward to discussing this opportunity with you further and I will contact you within two weeks to explore job opportunities.

Sincerely,

Bevo Longhorn