DEPARTMENTAL RESPONSE TO

External Review of the (NAME) Program

College of natural sciences

MONTH YEAR

**Background.** (overview of the graduate program requirements for the PhD and/or Masters)  
  
**Program Review**.   
The Graduate School and College of Natural Sciences hosted an external review committee (ERC) composed of NUMBER distinguished scholars: Professor NAME (XXX University), Professor NAME (XXX University), and Professor NAME (XXX University). The ERC visited the campus on MONTH DAYS YEAR, and produced a report that highlights the ……… (provide positive overview of findings of the report)

1. *The ERC noted*: (define criticism as identified by the reviewers)  
   Response: (explain what the department has committed to do in response)
2. *The ERC noted:* (define criticism as identified by the reviewers)  
   Response: (explain what the department has committed to do in response)
3. *The ERC noted*: (define criticism as identified by the reviewers)  
   Response: (explain what the department has committed to do in response)
4. *The ERC noted*: repeat as needed….

**Summary**. (brief summary statement to wrap up the response)

Signed by GSC Chair

Chair’s Name  
Graduate Program Name