

## **Undergraduates Request to Take a Mathematics Honors Tutorial Course: M 379H (Summer 2022)**

**IMPORTANT:** This request must be processed by the 4<sup>th</sup> class day of the summer semester.

### **Step 1:**

Find a faculty member in mathematics who is willing to advise you and a topic on which you will write your thesis under this professor's supervision. You may have to talk with more than one person to find someone who is available and can help you find an appropriate topic, so it is wise to begin sending emails or visiting faculty offices well before the semester begins. If you need ideas about how to find a supervising professor or you would like to learn about the possibility of working toward publishing your research, send an email to Dr. Theresa Martines, the Honors Faculty Advisor for undergraduate mathematics students, at [theresa.martines@austin.utexas.edu](mailto:theresa.martines@austin.utexas.edu) to schedule an advising meeting.

### **Step 2:**

Once you have decided on a topic and you have a supervising professor, notify Dr. Martines by email and copy your supervising professor on the email. Enter *Summer 2022 Honors Tutorial Course* in the subject of the email. Include the following in the body of your email.

Your first & last names

Your UT EID

Proposed topic of research or project

Supervising Math Professor's first & last names

Math Professor's UT EID

Send an email to [mpadv@austin.utexas.edu](mailto:mpadv@austin.utexas.edu) to request an appointment with Dr. Martines. At this meeting, she will review your proposal.

### **Step 3:**

If Dr. Martines approves your Honors Tutorial Course, then your request will be forwarded on to Mr. Tan Thai, Senior Academic Program Coordinator, who will email you with instructions as to how you may register for the course.

### **Step 4:**

After receiving Mr. Thai's email, register yourself for M 379H. If your request is received after the 2nd class day, you will be added to the class by an Academic Advisor on behalf of the Mathematics Department.